

Minutes – PVS ExCom Meeting – September 29, 2015

MEETING ATTENDEES: The meeting was held at the home of Ellie Thayer. In attendance were: Carolyn DeVilbiss, Celia Chen, Marna Blanchette, Herb Bennett, Rosemary Schwartzbard, Ray McKinley, Nancy McKinley, and Ellie Thayer. President, Carolyn DeVilbiss, chaired the meeting.

APPROVAL OF MINUTES: Secretary, Ellie Thayer, submitted two drafts of the minutes of the August 25, 2015 meeting electronically. Ellie submitted a third draft version at the meeting. Herb Bennett moved “to accept Ellie’s third draft.” The motion was seconded and passed unanimously. The issues concerning the minutes were to what extent individual people should be identified when expressing their views and whether each individual’s name should be recorded when voting. Ellie reported her research findings on how to take minutes: the most important imperative is to accurately record the words of every motion and state the name of the movant; individuals expressing their opinions do not need to be identified in the discussion section; persons submitting factual data or reports should be identified; when recording the votes on motions, if a roll call is ordered, then each voter should be named. Otherwise, when voting by voice acclamation, personal votes need not be recorded. Rosemary provided a section of Robert’s Rules of Order: “when a count has been ordered or when the vote is by ballot, he should enter the number of votes on each side; and when the voting is by yeas and nays he should enter a list of the names of those voting on each side.”

It is Ellie’s practice to send draft minutes to the members present at an ExCom meeting or on a telephonic conference call in order to ensure accuracy of the minutes. Ellie asked that when suggesting substantive changes to the draft minutes that these comments be sent to all members who received the initial draft. Finally, Carolyn suggested that a summary of how to take PVS minutes should be written for future secretaries.

TREASURER’S REPORT: The Treasurer, Dick Schwartzbard, was not present. Rosemary submitted the Treasurer’s Report on his behalf. The Treasury amount is \$15,785.65. Most of the Treasury activity relates to the November 1 Jubilee. Rosemary reported that most bills have been paid with only a few outstanding.

MEMBERSHIP RECORDS REPORT: Membership chair, Dave Warthen, submitted the Membership Records Report electronically. The report was filed. It was noted that 20 members have not responded to the biennial renewal and dues notice. On October 1, Sue Lyon will begin contacting those members. It is requested that Dave send the names of the nonresponders to ExCom also.

EVENTS AND MEETINGS REPORT: The events and meetings chair, Ray McKinley, gave a status report on upcoming events and meetings.

October 15, 2015 - fall hike on the C&O Canal, Ruth Healey, 10am.

October 17, 2015 – monthly meeting, Van Nuys, Fairfax, VA, 2:00pm.

November 1, 2015 – PVS Golden Jubilee at Top of the Town, Arlington, VA, 6-10pm.

The timing of a future outing to the Alexandria Black History Museum, arranged by Maryann Rozzell, was discussed. November 2015 or the spring of 2016 were suggested as options.

SKI TRIP COMMITTEE REPORT: Chair, Rosemary Schwartzbard, reported that the number of PVS participants going on the 2016 ski trips is down from numbers on previous trips. At

present, 25 people total have signed up for Snowmass; 15 for Snowbird; and about 25 for Madonna di Campiglio. A number of participants are from Best of Times. An issue to consider for future trips is whether air should be included in the package offered. Many participants arrange their own air travel, which can leave too few total package participants to be eligible for reduced air prices.

PVS GOLDEN JUBILEE COMMITTEE REPORT: Chair, Rosemary Schwartzbard, reported that 99 or 100 people have registered for the Jubilee. That number demonstrates a resoundingly successful effort by the committee. Dave will be asked to send out an email message in mid-October reminding attendees that a wrap might be needed if going out on the balcony.

TOOT REPORT: TOOT Coordinator, Ellie Thayer, reported that the October TOOT is ready for distribution. Dave is the editor. Jan Marx is the November editor. There will be a special 50th Jubilee edition of the TOOT distributed in mid October. Ellie reported that the component parts are essentially completed.

OLD BUSINESS: There were no items of old business.

NEW BUSINESS: There was one item of new business.

Next ExCom meeting: It was decided that the next ExCom meeting, on October 27, would be telephonic.

ADJOURNMENT: The meeting was adjourned at 9:12pm.

Minutes submitted by Ellie Thayer.