

Minutes – PVS ExCom Meeting – January 24, 2017

MEETING ATTENDEES: The meeting was held telephonically beginning at 7:00pm. On the call were: Carolyn DeVilbiss, Marianne Soponis, Dick Schwartzbard, Nancy Pigman, Barry Lake, John Smith, Herb Bennett, Marna Blanchette, Dave Warthen, Rosemary Schwartzbard, Ray McKinley, Nancy McKinley, Inge Lesjak, Jan Marx, and Ellie Thayer. President Carolyn DeVilbiss chaired the meeting.

APPROVAL OF MINUTES: Secretary, Ellie Thayer, submitted the minutes, written by Nancy McKinley, of the December 6, 2016 meeting electronically. A motion to approve the minutes was made and seconded and the minutes were approved and filed.

TREASURER’S REPORT: Treasurer, Dick Schwartzbard, submitted the Treasurer’s Report electronically. The amount in the treasury has been stable and is at \$11,991.48. It was noted that there will be influx of money after July when the club’s biennial dues are collected.

MEMBERSHIP RECORDS REPORT: Membership chair, Dave Warthen, submitted the Membership Records Report electronically. Dave reported that four of the six applicant members have submitted profiles for the TOOT. He asked for ideas and assistance in securing the profiles of the last two applicants.

EVENTS AND MEETINGS REPORT: The Events and Meetings co-chairs, Ray and Nancy McKinley, reported the upcoming meetings and events.

Saturday, January 28, 2017 monthly meeting, McKinleys’ party room, Arlington, VA – at 2:00pm.
Saturday, February 18, 2017 monthly meeting, Bethesda, MD – Ufholz’ at 2:00pm.
Tuesday, February 21, 2017 ExCom telephonic meeting at 7:00pm.
Tuesday, April 18, 2017 annual meeting, Reston, VA - Heitchue party room at 7:30pm.

In addition to the above-listed events, the following are possible events:

Saturday, April 15, 2017 theater outing to *Ragtime* at Ford’s Theater – McKinleys.
Sunday, May 7, 2017 Eclipse Concert, Alexandria, VA – McKinleys.

Plans for a March monthly meeting are being pursued. Also, plans for Bing Van Nuys, who is a docent at the National Archives, to lead a tour there in the spring are being pursued.

SKI TRIP COMMITTEE REPORT: Ski Trip Committee chair, Rosemary Schwartzbard, reported on the ski trips. She praised and thanked Kathy and Barry Lake for leading a very successful January trip to Snowmass. Inge reported that the Val d’Isere trip still needs a male roommate. She hopes to have a pre-trip gathering for local participants in conjunction with the February 18 monthly meeting. Lastly, John Smith reported on the recent rainy, 60 degree, “horrible” conditions for local skiing. He anticipates next week to have better prospects, particularly at Wisp.

TOOT REPORT: TOOT Coordinator, Ellie Thayer, reported that Dave Warthen is the layout editor for the February 2017 TOOT and that columns and articles have begun to be submitted.

OLD BUSINESS: There were two items of old business.

Status of club flyers: Carolyn has most of the remaining flyers, which she will bring to the January meeting. If there is a need for more flyers to be printed, it will be decided a future ExCom meeting.

Nominating Committee: Carolyn reported on behalf of chair, Reg Heitchue. The nominating committee is Reg, chair, Dave Warthen, Jan Marx, Melissa FitzGerald, Tom Tycz, and Mary Tycz. Dave will serve as acting chair in Reg's absence. The committee has found candidates to serve on ExCom, but continues to search for candidates for the positions of president and vice president. No later than mid-February, the committee will announce the slate to the PVS membership by email. Carolyn will list the names of those on the nominating committee and announce the procedure for informing membership of the slate of officers in her President's Message in the February TOOT.

NEW BUSINESS: There were two items of new business.

Next ExCom meeting: It was decided that the next ExCom meeting would be on February 21, 2017 at 7:00 pm and would be telephonic.

Search tool for PVS website: Carolyn asked Dave to explain the project that Mary Ellena Ward is investigating. At the request of Dave and with the concurrence of Ellie, Mary Ellena is looking into a tool that would enable a search of PVS documents. Dave explained that at present TOOT staff sometimes laboriously searches old TOOTs for reference to directions, articles, and the like. A preliminary review shows that a no-cost tool may include advertisements. A non-ad tool may cost \$100 a year. Dave suggested that there may be a price break because the club is a nonprofit company. This is preliminary data. The consensus of ExCom was to continue to investigate and return to ExCom with an authorization request if an expenditure is involved.

ADJOURNMENT: The meeting was adjourned at 7:52pm.

Minutes submitted by Ellie Thayer.